



30 years



# GAZİ UNIVERSITY

# TÖMER

## INTERNATIONAL

## STUDENT GUIDE



TomerGazi



TomerGazi



gazi\_universitesi\_tomer



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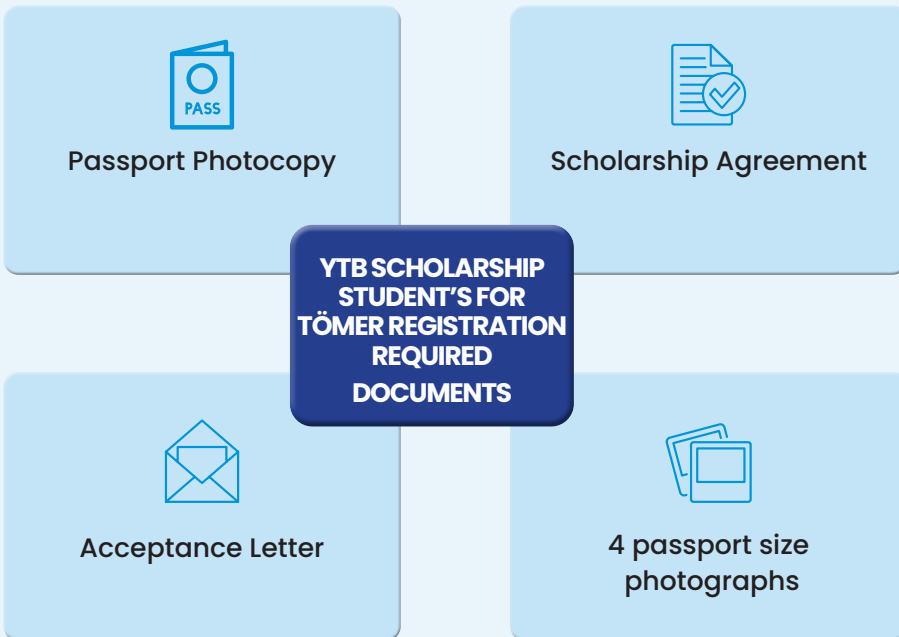
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## REGISTRATIONS OF YTB SCHOLARSHIP STUDENTS

To our center every academic year; Bachelor's, master's degree in Ankara those who are eligible to study for a doctorate and study Turkish language at our center Lists of students who will visit Presidency for Turks Abroad and Related Communities it is forwarded to us by. Orientation of students coming to our city the procedures are carried out by Gazi University TÖMER.

### Turkish Language Course Registration of YTB Scholarship Students Documents Required by Our Center



**NOTE:** The student must provide the dormitory or home address where he/she will stay in Ankara.





## SCHOLARSHIP STUDENTS

# TURKISH LANGUAGE FOR YTB SCHOLARSHIP STUDENTS CONDITIONS FOR EXEMPTION FROM EDUCATION

- ✓ On the dates announced in our center or on the date the student reaches our center being successful in the C1 level exemption exam.
- ✓ Being a graduate of a Turkish high school (high schools within the borders of Turkey and Ministry of Education (National Education) Graduating from high schools that provide education in accordance with the curriculum) on the Ministry of Education website there must be equivalence.
- ✓ He completed one of his undergraduate, master's and doctoral studies at a university affiliated with YÖK in Turkey. In Turkish at a state or foundation university accepted by YTB to have done.
- ✓ Graduating from TRNC high schools.
- ✓ An Advanced Level certificate obtained from a TÖMER or DİLMER in our country within the last two years Having C1 certificate.

A student who meets at least one of the above conditions will receive an exemption from our Center. You can register to the department you won with your letter and start your classes.

Turkish language course registration of scholarship students is carried out by TÖMER Student Affairs Office is done. For the purpose of determining its class, on the announced dates or at our center. They are taken to the exemption/level determination exam on the date they can reach them. According to the exam result those who are successful and deemed exempt are given an exemption certificate by TÖMER. Student, TÖMER student certificate issued to him/her after registration or Turkish language course exemption document to the relevant Registrar's Office of the university where he/she earned the certificate or submit it to the Graduate School Registrar's Office. Thus, the student's education in all parts of our country YÖKSİS registration, which will prevent the systematic problems encountered in the transactions becomes active. Scholarship students must also submit their TÖMER student documents or exemption documents must upload their documents to TBBS (Turkey Scholarships Information System).

### TÖMER Exemption Certificate

- ✓ Gazi University Student Affairs Office for associate and undergraduate departments to the Presidency; for master's and doctoral degrees, it is given to the relevant Graduate School Student Affairs.
- ✓ It is uploaded to TBBS (Turkey Scholarships Information System).

### TÖMER Student Certificate

- ✓ Gazi University Student Affairs Office for associate and undergraduate departments to the Presidency; for master's and doctoral degrees, it is given to the relevant Graduate School Student Affairs.
- ✓ It is uploaded to TBBS (Turkey Scholarships Information System).



## WHAT CAN A SCHOLARSHIP STUDENT WHO IS REGISTERED TO OUR CENTER DO WITH HIS TÖMER STUDENT CERTIFICATE?



It can be used in place of a Temporary Student ID.



Debit Card transactions can be made.



Transportation card transactions can be made.



Meal card transactions can be made.



It can be used for Equivalence Transactions.



It can be used to buy TÖMER books.



It can be used for residence transactions.

For residence procedures, there is also a Foreign National Registration Form written by TÖMER Student Affairs do not forget that you must obtain the Information Form.

Students who register to TÖMER must have their exact residence address specified in the residence process after becoming a Gazi you can apply at <https://e-ikamet.goc.gov.tr> they can initiate your immigration administration procedures at the University Registrar's Office.



## SCHOLARSHIP STUDENTS

### ABSENCE OF CLASSES AND SUCCESSFUL CONDITIONS FOR COUNTING

Scholarship students can take a maximum of 20 lesson hours in 1 month; Turkish preparation. They can be absent for a maximum of 100 class hours throughout their education. Scholarships for students with absenteeism exceeding the specified limits will be granted first. It is cut by 25% and eventually the scholarship is canceled completely. Scholarship as long as students continue their success and about absenteeism if they do not have any problems, Turkish preparatory education fees will be paid by YTB continues to be met. Your success status to YTB by the 5th of each month and your absence information is forwarded.

### ABSENTEE LIMIT FOR YTB SCHOLARSHIP STUDENTS

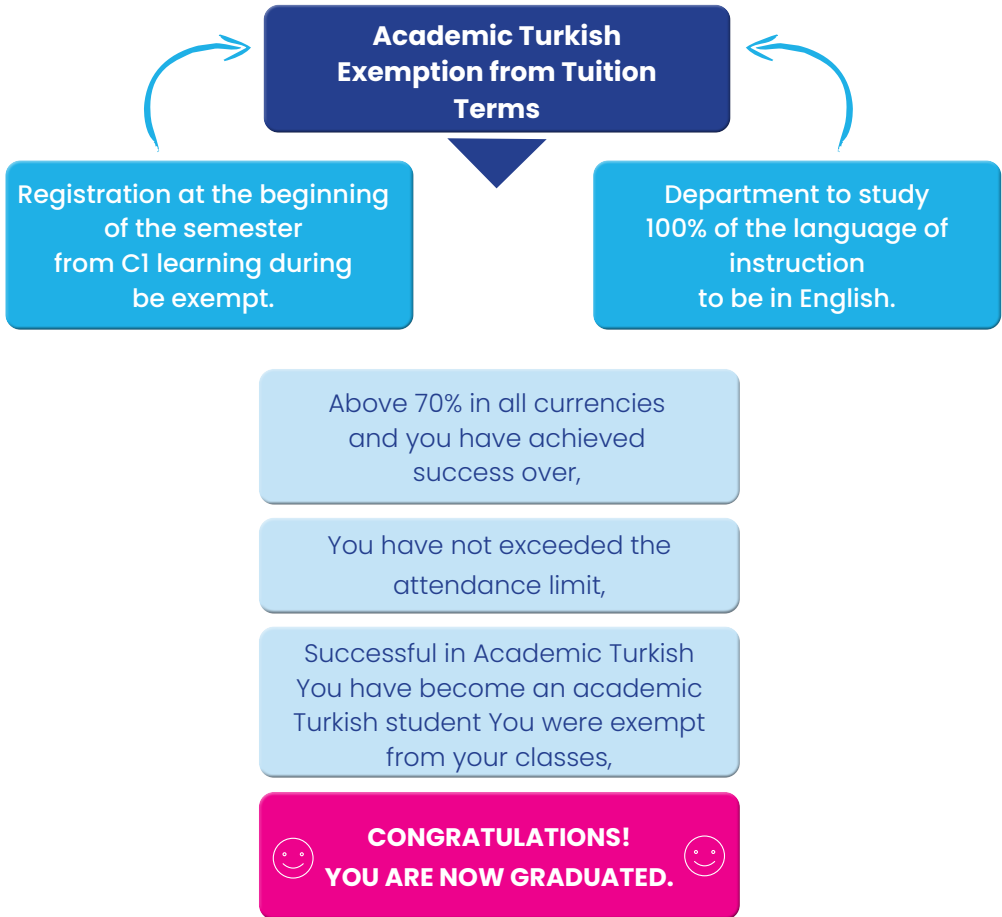
- ✓ **Maximum 20 lesson hours in 1 month,**
- ✓ **Cannot exceed 100 lesson hours during his/her education.**
- ✓ **YTB cuts the scholarship by 25% when the absence limit is exceeded starts. The scholarship is canceled when the absence exceeds 100 hours.**
- ✓ **If the student whose scholarship has been canceled wishes to continue classes. He can continue his education with his opportunities.**
- ✓ **Your success and attendance status will be reported to YTB by the 5th of each month your information is transmitted.**





## TÖMER INTERNATIONAL STUDENT GUIDE

In order to be considered successful at A1, A2, B1, B2 and C1 levels, it is necessary to achieve 70/100 or above at the end of each level exam. If our scholarship students will study in a department in Turkey where the language of instruction is Turkish, they will attend a 140-hour Academic Turkish course after successfully completing the C1 level.



If you are eligible to graduate from TÖMER, you will have completed your Turkish preparatory education after submitting the temporary graduation certificate or diploma you will receive from our Registrar's Office to the student affairs of the department you earned and uploading it to TBBS (Turkish Scholarships Information System).

\* For scholarship students, 60 hours of work in accordance with the calendar prepared by our Center Conversation club opportunity is offered.



## SPECIAL STUDENTS

# SPECIAL STUDENT RECORDS

Private students will study with their own means and take the Foreign Student Examination (YÖS). It refers to students who are successful or accepted from our university's departments.



Passport  
Photocopy



University acceptance letter or  
that you got into the institute  
photocopy of the document

### PRIVATE STUDENT FOR TÖMER REGISTRATION REQUIRED DOCUMENTS



Level at which the course  
starts paid the exchange  
fee receipt showing



4 Passport Size  
Photographs





## TÖMER INTERNATIONAL STUDENT GUIDE

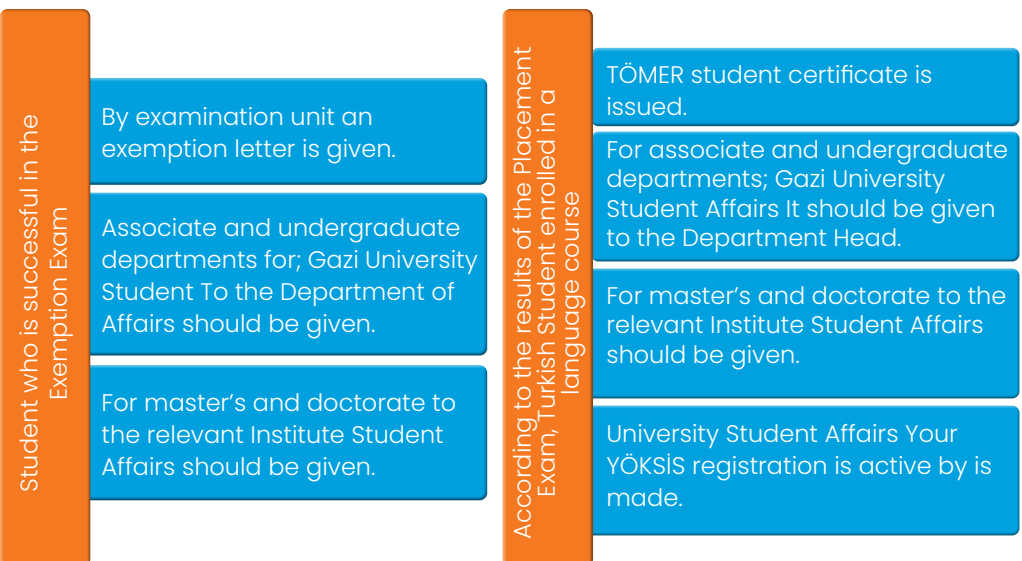
YÖS exam for associate, undergraduate, master's and doctoral departments of our university Students who were accepted to our university as a result of various decisions acceptance letters Foreign Relations Office and Student Affairs Department International it is provided by the Student Unit.

Students accepted to our university are announced when they come to our center. They are taken to the exemption exam on the date. Could not reach our country on the exemption exam date for students who are qualified, a placement test is held on the date they arrive. Exemption

Students with a success score (70% and above) are given by the TÖMER examination unit an exemption letter is given.

According to their level, they enroll in the Turkish language course. Turkish preparation students who are entitled to be exempt from their education must submit their exemption letter in advance. Gazi University Student Affairs Department for undergraduate and graduate departments for master's and doctoral departments, submit it to the student affairs office of the relevant institute. They can start their courses in their departments by doing so.

Students taking Turkish language courses can receive information from TÖMER after registering to our Center. Gazi University Student Certificate for associate and undergraduate departments. To the Department of Internal Affairs, to the student affairs of the relevant institute for master's and doctorate applications. Those who will study Turkish Preparatory Class must submit and submit their YÖKSİS records they should want it to be active.







## SPECIAL STUDENTS

### PRIVATE STUDENT WHO REGISTERED TO OUR CENTER WHAT CAN TÖMER DO WITH A STUDENT PERFORMANCE?



It can be used in place of a Temporary Student ID.



Debit Card transactions can be made.



Transportation card transactions can be made.



Meal card transactions can be made.



It can be used for Equivalence Transactions.



It can be used to buy TÖMER books.



It can be used for residence transactions.

**IMPORTANT:** Foreign National Information for residence procedures is available from TÖMER Student Affairs Office. Please remember that you must obtain the form.

Students who register to TÖMER must have their exact residence address specified in the residence process. After becoming a Gazi, you can apply at <https://e-ikamet.goc.gov.tr>. They can initiate your immigration administration procedures at the University Registrar's Office.



## ABSENCE LIMIT FOR SPECIAL STUDENTS, SUCCESSFUL CONDITIONS OF ENTITLEMENT, DEREGISTRATION PROCESS

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- ✓ **Absence cannot exceed a maximum of 30 lesson hours in 1 course.**
- ✓ **Cannot exceed 143 lesson hours during his/her education.**
- ✓ **To be successful in a course, a score of 70/100 or above is required in the exam. It is necessary to provide.**
- ✓ **At the end of each exchange rate, the fee for the new exchange rate is at least 1. It is paid within a week.**

- ✓ **When the absence limit is exceeded or the fee is not paid on time Registration deletion and residence cancellation in case of non-payment takes place.**
- ✓ **A student who fails a course will repeat the same course. If there is a suitable class, the exchange rate pays the repeat fee.**
- ✓ **TÖMER registration of the student who fails the same course for the second time is deleted.**

- ✓ **Make excuses for those who have a justified and valid reason such as illness It is possible to obtain permission or suspend registration, provided that it is documented.**

- ✓ **To be successful at A1, A2, B1, B2 and C1 levels, each level exam must be taken. At the end, it is necessary to achieve 70/100 success.**
- ✓ **For associate and undergraduate students, the language of instruction of their department in Turkish, they are required to be successful at C1 level.**
- ✓ **For associate and undergraduate students, the language of instruction of their department is 100% if it is English, it is sufficient to obtain a document at B1 level.**
- ✓ **Master's and PhD students learn Turkish at B2 level It is enough to complete them.**



## SPECIAL STUDENTS

### Which document is sufficient for me to start which education?

#### B1 CERTIFICATE

our university  
100% English  
start departments  
It is enough for.

#### B2 CERTIFICATE

our university's Higher  
Bachelor's or PhD  
start departments  
It is enough for.

#### C1 CERTIFICATE

our university  
Associate and  
Bachelor's Degree  
to their programs  
is enough to start

**IMPORTANT:** There are differences in the practices of universities according to senate decisions. Please note that it may happen.

**IMPORTANT NOTE:** A student who fails a course will be required to fail a course if the appropriate class is available. It repeats the exchange rate at the current level. In this case, the student pays the course repeat fee. Promise The course repeat fee is based on the number of lesson hours in the repeat class. can be calculated. Even though the student repeats the course, he/she can get the same course twice. If it fails, the record is deleted.

Above 70% in all currencies  
and you have achieved  
success over,

Fulfill attendance  
requirements you brought,

Pay exchange fees on time  
you paid,

 **Congratulations!**  
**You are now a graduate.** 

In this case, you can use the temporary graduation certificate you will receive from our Student Affairs Office or by submitting your diploma to the Registrar's Office of the department in which you earned your diploma. You will complete your Turkish Preparatory education.



## TÖMER RECORDS OF TRAINEE STUDENTS

The trainee student has not been able to enter any university but has a legal degree in Turkey.

Those who want to take only Turkish Language Course at our center during the stay permit period represents the student. Accepted as legal stay permit for trainee students the documents are:

- ✓ **Residence Permit Certificate (the end date must be sufficient for the course duration)**
- ✓ **Stateless Person Identity Document**
- ✓ **International Protection Application/Certificate of Status**
- ✓ **Temporary Protection Identity Document**
- ✓ **Work Permit Certificate**
- ✓ **Work Permit Exemption Certificate**
- ✓ **Blue Card**
- ✓ **Foreign Representation Personnel/Family Member Identity Card**
- ✓ **Visa for Turkish Language Course or Student Visa**

Legal stay permit for the duration of the legal stay permit in the cases mentioned above those who are present can only register for the language course.

### Required Documents for the Trainee Student's TÖMER Registration



Legal stay permit  
photocopy of  
documents



Passport  
photocopy



Visa  
photocopy



Acceptance letter Login  
with (Acceptance)  
acceptance letter if done



He will start the lesson the  
fee for the level showing  
that it has been paid  
receipt



4 pieces  
photograph

- ✓ You can apply for Turkish language course by getting an acceptance letter from our center. Those who enter our country with a visa are granted short-term residence for a maximum of 1 year.



## ACCEPTANCE



### WHAT IS ACCEPTANCE? WHAT IS IT USED FOR?

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- ✓ International students who will come to our country from abroad for Turkish language courses It is the document that allows students to obtain a visa for Turkish Language Course purposes. In this way, while the student is studying Turkish Language at our center, He/she is entitled to a short-term residence permit to stay in Ankara. Short Term residence period may be limited to the duration of the course or appropriate it can be arranged for a maximum of 1 year under certain conditions.
- ✓ Failure to take exams exceeding the attendance limit or student discipline deleting the records of students who do not comply with the regulations if necessary, their residence permits are also cancelled. Therefore, admission to Turkey you must have logged in with a letter of entry, but you will not be able to meet the Turkish Language Learning requirements. If you fulfill it, it gives you the right to short-term residence. Opposite In such cases, your identity will be cancelled.





## Required Procedures to Receive Acceptance Letter

### Required Documents:

- **Acceptance Petition**
- **Receipt showing that the 100 USD acceptance letter fee has been paid (Acceptance The name and surname of the student to whom the letter is written should be written as an explanation)**
- **Passport Copy**

- By sending the above documents to our corporate e-mail address [tomer@gazi.edu.tr](mailto:tomer@gazi.edu.tr) and accept by specifying the goods addresses you want the letter to be sent to. You can request the letter.

- As a second option, you can have someone in Ankara to carry out these transactions on your behalf. If available, you can also obtain the document through him.

- Although the acceptance letter is a pre-registration, it can be submitted within the given period. If you do not come to our center and register, your right will be lost.

- Acceptance letter if you come to our center and register for the course. The 100 USD you paid will be deducted from the registration fee. Record If it is not done, there is no refund.

- The acceptance letter is issued with an electronic signature via EBYS. For this reason, if you complete your procedures completely, your acceptance letter will be from our official e-mail address to the embassy or consulate e-mail address you want can be sent.

- ✓ Those entering Turkey who have been given an acceptance letter, but who come to our center Students who have not registered for the Turkish Language course can register in Ankara via TÖMERSİS. Province they must be in Turkey for other purposes as this will be reported to the Immigration Administration. It will not be possible. For this reason, I came to Turkey for the purpose of a Turkish language course. Our incoming students must act in accordance with their goals.
- ✓ Our trainee students are also subject to the same fee as our private students. The same rights and requirements regarding payment, absence limit and success conditions has obligations.





## GENERAL INFORMATION

### FROM GAZI UNIVERSITY STUDENT DINING HALL OUR STUDENTS WHO WANT TO BENEFIT



MEDIKO building (Health Culture) located in the central campus of our university Head of Department) with Gazi TÖMER Student Certificate to the Jet Card Office on the 2nd Floor. They must apply for a meal card. With this card you can also use your card within the campus. You can enter and exit automatically through the doors.

### GAZI UNIVERSITY GUEST WI-FI PASSWORD RECEIVING PROCESS



VETERAN GUEST that you will receive from Gazi University TÖMER Student Affairs office on your phone before connecting to the WI-FI network with the username and password. The settings you need to make are;

#### GAZİ GUEST WI-FI



**EAP METHOD:** TTLS

**IDENTITY:** USER NAME

**PASSWORD:** PASSWORD

**CA CERTIFICATE:** VERIFICATION

**ADVANCED PHASE2 AUTHORIZATION:** PAP

**ANONYMOUS ID:** LEFT BLANK

**IP SETTINGS:** DHCP

**PROXY:** NONE

**SCHEDULED NETWORK:** AUTO DETECT

**MAC ADDRESS TYPE:** RANDOM MAC

CONNECT



## PLACEMENT AND PROFICIENCY EXAMS



By taking the Placement Test held face to face at our Center every weekday, You can register at the rate appropriate to your level, it will be sufficient for your department. You can get a certificate at the required level or be exempt from Turkish language learning.

For exam fees and payment account numbers, please refer to the following information: Detailed information by viewing the link or calling the phone number you can get it.

**Link address:**

<https://tomer.gazi.edu.tr/view/page/266715/gazi-tomer-turkce-sinavlari>

**Phone:** +90 312 202 8361

To review and order GAZİ UNIVERSITY TÖMER publications For detailed information, check the link below or call the phone number you can get it.

**Link address:**

<https://tomer.gazi.edu.tr/view/page/291929/yayinlar>

**Phone:** +90 312 202 83 86





## TRANSPORTATION TO GAZİ UNIVERSITY TÖMER



- ✓ From Esenboğa Airport, take EGO buses no. 442. To Red Crescent,
- ✓ From KIZILAY to our university by buses numbered 220, 340 and 383 and you can reach TÖMER.
- ✓ Take ANKARAY line and get off at BEŞEVLER stop for 15 minutes. You can reach our university and TÖMER by walking.
- ✓ From AŞTİ via ANKARAY line, get off at BEŞEVLER stop and take 15 minutes. You can reach our university and TÖMER by walking in a minute.
- ✓ Centrally located on the Başkentray Sincan-Kayaş train route Accessible stops;
- ✓ Kurtuluş, Yenişehir, YHT Station, Hipodrome, Gazi Mahallesi stops Get off at the Hipodrome or Gazi Mahallesi stop and take 10 minutes. You can reach our university and TÖMER by walking.



**Address:** Emniyet Mah. Abant Sok.  
TOKİ Binası C Blok Kat: 1-2 ANKARA  
**Contact:** (0312) 2028360-66  
<https://tomer.gazi.edu.tr>  
[www.gazi.edu.tr](http://www.gazi.edu.tr)