

GAZI UNIVERSITY FACULTY OF MEDICINE

STUDENT PORTFOLIO



Student:

Student Number:

Mentor:

Department of the Mentor:

STUDENT PORTFOLIO* HOW TO USE IT AND FOR WHAT PURPOSE?

Dear Students,

Through the use of this portfolio, we aimed to follow your processes to acquire the necessary competencies in the undergraduate education, and this way, to ensure that you dear students will graduate as qualified physicians at the highest level. During the use of the portfolio, where your progress in the process are monitored and evaluated, your mentors will guide you about your professional and social progress.

The purposes of this portfolio file are:

1. To list the basic practices that each student must make in order to gain competence in the first three years, and to monitor whether they are being done.
2. To list the basic and clinical practices that each student must make in order to gain competence in the fourth and fifth years, and to monitor whether they are being done.
3. To observe and evaluate the performance of the students related to the practice of medicine using standard forms
4. To evaluate periodically the current progress level of students at regular intervals, and to make plans for further development together with the mentor using the results of the observation and evaluation.

The competencies required to be gained within the time period are listed below:

- ✓ Access and manage information
- ✓ Integration of information, critical thinking, and decision making based on evidence
- ✓ Scientific methods, research skills
- ✓ Communication skills, interpersonal relationships, and teamwork
- ✓ Ethics and professional values, responsibilities
- ✓ Humanistic, social and cultural values and responsibilities
- ✓ Continuous improvement
- ✓ Health systems, management, and community-based medicine
- ✓ Social projects related to the protection and improvement of community health in the context of community-based medical practices

You can reach your year coordinator about every problem you go through with the mentorship system.

You are responsible for (1) thoroughly completing the practices listed in this file that are provided you, (2) getting the file signed, (3) preserving the file, and (4) leaving the file at the end of each year to Gazi University Medical Faculty Student Affairs, for a general evaluation of your portfolio.

Gazi University Faculty of Medicine Deanary

RESPONSIBILITIES OF THE MENTOR

The following skills of the student;

- *Accessing and managing information; integration of information, critical thinking and decision-making based on evidence; scientific methods and research skills*
- *Ethics and professional values, responsibilities; Humanistic, social and cultural values and responsibilities*

The mentor will monitor the student with student's role in group activities and meetings, and will encourage student's participation.

- *Continuous improvement*

The mentor will monitor the continuous development of the student through the grades the student receives, student's participation in domestic/abroad activities, and the activities that the student carries out.

The mentor will support the student's process of gaining 'physician awareness and medical responsibility'.

The mentor will be a role model in the process of academic development, gaining scientific and critical thinking.

- *Social projects related to the protection and improvement of community health in the context of community-based medical practices*

The mentor will monitor the participation of the student in the activities. (e.g. World COPD Day)

- To help student to develop an understanding on the concepts of psychosocial medicine and medical ethics

The mentor will be a role model in terms of general and professional communication, professionalism, and ethics.

✓ **The mentor is not expected to solve student's all academic or psychosocial problems, but to be a guide in solving these problems.**

✓ **The mentor and the student have to come together at the hospital or in somewhere inside the faculty 4 times a year, at least once every three months. Students bring their exam grades for that period to the meeting.**

The mentor and the student are obliged to fill out and send online feedback forms at the end of each meeting.

YEAR 1

GENERAL PERFORMANCE OF THE STUDENT THROUGHOUT THE YEAR

GAZİ UNIVERSITY FACULTY OF MEDICINE STUDENT PORTFOLIO

Committees		
Committee	Exam Mark (Practical / Theoretical / Classroom Average)	Signature of the Mentor
Introduction to Medicine	_____ / _____ / _____	
From Molecule to Cell	_____ / _____ / _____	
Cell Biology	_____ / _____ / _____	
Tissue Biology-I	_____ / _____ / _____	
Tissue Biology-II	_____ / _____ / _____	
Practices of Introduction to Medicine		
Practice Name	Mark	Signature of the Mentor
Critical Thinking and Art		
Evidence-Based Medicine		
Problem-Based Learning		
Clinical Skills Education		
Communication Skills in Medicine		
Activities that the Student Participated in Throughout the Year		
The Student Clubs that the Student is member of		
Social Responsibility Projects		
Other Activities (Conference, Presentation, etc.)		
The Reflections/Thoughts of the Students about the Committees*		

Introduction to Medicine

From Molecule to Cell

Cell Biology

Tissue Biology-I

Tissue Biology-II

** Please write your own comments using at least 100 words per cell.*

The Reflections/Thoughts of the Students about the Practices*
Critical Thinking and Art
Evidence-Based Medicine
Problem-Based Learning
Clinical Skills Education
Communication Skills in Medicine

** Please write your own comments using at least 100 words per cell.*

The Mentor's Views and Evaluation Regarding the Performance of the Student Throughout the Year

- To communicate effectively and work together with the peers and hospital staff/personnel
- To pay attention to legal, ethical, and professional values/responsibilities; and to act appropriately.
- To pay attention to humanistic, social and cultural values and responsibilities; and to act appropriately
- To be open to be evaluated critically, and open to progress.
- To be aware of the academic and social expectations about the profession.

Strong Sides of the Student

The Sides that are Needed to be Improved

If you have some notes that you think they should be delivered to Education Coordinator, please specify.

YEAR 2

GENERAL PERFORMANCE OF THE STUDENT THROUGHOUT THE YEAR

Committees

Committee	Exam Mark (Practical / Theoretical / Classroom Average)	Signature of the Mentor
Neurological Sciences	_____ / _____ / _____	
Respiratory and Cardiovascular Systems	_____ / _____ / _____	
Digestive System and Metabolism	_____ / _____ / _____	
Endocrine and Urogenital System	_____ / _____ / _____	
Cell-Tissue Damage and Basics of Pharmacology	_____ / _____ / _____	

Practices of Introduction to Medicine

Practice Name	Mark	Signature of the Mentor
Evidence-Based Medicine		
Problem-Based Learning		
Clinical Skills Education		
Communication Skills in Medicine		

Activities that the Student Participated in Throughout the Year

The Student Clubs that the student is member of	
Social Responsibility Projects	
Other Activities (Conference, Presentation, etc.)	

The Reflections/Thoughts of the Students about the Committees*

Neurological Sciences

Respiratory and Cardiovascular Systems

Digestive System and Metabolism

Endocrine and Urogenital System

Cell-Tissue Damage and Basics of Pharmacology

** Please write your own comments using at least 100 words per cell.*

The Reflections/Thoughts of the Students about the Practices*
Evidence-Based Medicine
Problem-Based Learning
Clinical Skills Education
Communication Skills in Medicine

* Please write your own comments using at least 100 words per cell.

The Mentor's Views and Evaluation Regarding the Performance of the Student Throughout the Year

- To communicate effectively and work together with the peers and hospital staff/personnel
- To pay attention to legal, ethical, and professional values/responsibilities; and to act appropriately.
- To pay attention to humanistic, social and cultural values and responsibilities; and to act appropriately
- To be open to be evaluated critically, and open to progress.
- To be aware of the academic and social expectations about the profession.

Strong Sides of the Student

The Sides that are Needed to be Improved

If you have some notes that you think they should be delivered to Education Coordinator, please specify.

YEAR 3

GENERAL PERFORMANCE OF THE STUDENT THROUGHOUT THE YEAR		
Committees		
Committee	Exam Mark (Practical / Theoretical / Classroom Average)	Signature of the Mentor
Community Health / Systemic Infection Factors and Mechanisms	_____ / _____ / _____	
Neoplasia and Hematopoietic System	_____ / _____ / _____	
Respiratory and Circulatory Systems	_____ / _____ / _____	
Gastrointestinal System	_____ / _____ / _____	
Endocrine, Fertility and Genitourinary System	_____ / _____ / _____	
Nervous System and Psychiatry	_____ / _____ / _____	
Skin-Musculoskeletal System	_____ / _____ / _____	
Practices of Introduction to Medicine		
Practice Name	Mark	Signature of the Mentor
Evidence-Based Medicine		
Problem-Based Learning		
Clinical Skills Education		
Communication Skills in Medicine		
Activities that the Student Participated in Throughout the Year		
The Student Clubs that the student is member of		
Social Responsibility Projects		
Other Activities (Conference, Presentation, etc.)		
The Reflections/Thoughts of the Students about the Committees*		

Community Health / Systemic Infection Factors and Mechanisms

Neoplasia and Hematopoietic System

Respiratory and Circulatory Systems

Gastrointestinal System

** Please write your own comments using at least 100 words per cell.*

The Reflections/Thoughts of the Students about the Committees*

Endocrine, Fertility and Genitourinary System

Nervous System and Psychiatry

Skin-Musculoskeletal System

** Please write your own comments using at least 100 words per cell.*

The Reflections/Thoughts of the Students about the Practices*
Evidence-Based Medicine
Problem-Based Learning
Clinical Skills Education
Communication Skills in Medicine

* Please write your own comments using at least 100 words per cell.

The Mentor's Views and Evaluation Regarding the Performance of the Student Throughout the Year

- To communicate effectively and work together with the peers and hospital staff/personnel
- To pay attention to legal, ethical, and professional values/responsibilities; and to act appropriately.
- To pay attention to humanistic, social and cultural values and responsibilities; and to act appropriately
- To be open to be evaluated critically, and open to progress.
- To be aware of the academic and social expectations about the profession.

Strong Sides of the Student

The Sides that are Needed to be Improved

If you have some notes that you think they should be delivered to Education Coordinator, please specify.

YEAR 4

A) STUDENT PERFORMANCE

	CLINICAL ACTIVITIES (Clinical examinations, patient files should be written both quantitatively and qualitatively)	ACADEMIC ACTIVITIES (Article, Seminar, etc.)		EXAM SUCCESS
		Yes	No	
Internal Diseases				
Pediatrics				
Gynecology and Obstetrics				
General Surgery				
Cardiology				
Pulmonary Diseases				
Radiology				
Evidence-Based Medicine				
Forensic Medicine				
Medical Ethics and Medical History				

B) COMMUNICATION SKILLS

EVALUATION <i>No observation has been made:0 / Very Bad:1 / Bad:2 / Average:3 / Good:4 / Very Good:5</i>	THOUGHTS
Patients and relatives of patients	0-1-2-3-4-5
Faculty members	0-1-2-3-4-5
Assistants	0-1-2-3-4-5
Nurses	0-1-2-3-4-5
Other Health Personnel	0-1-2-3-4-5
Friends	0-1-2-3-4-5

C) PROFESSIONALISM

EVALUATION <i>No observation has been made:0 / Very Bad:1 / Bad:2 / Average:3 / Good:4 / Very Good:5</i>	THOUGHTS
Complying with the clinical guidelines	0-1-2-3-4-5
Complying with the clerkship rules	0-1-2-3-4-5
Complying with the ethical rules about patients	0-1-2-3-4-5
Act in accordance with the dress code	0-1-2-3-4-5

YEAR 5

A) STUDENT PERFORMANCE				
	CLINICAL ACTIVITIES (Clinical examinations, patient files should be written both quantitatively and qualitatively)	ACADEMIC ACTIVITIES (Article, Seminar, etc.)		EXAM SUCCESS
		Yes	No	
Orthopedics				
Neurology				
Ophthalmology				
Physical Medicine and Rehabilitation				
Anesthesia and Reanimation				
Dermatology				
Urology				
Psychiatry				
Child Mental Health				
Ear, Nose and Throat Diseases				
Infectious Diseases				
Pediatric Surgery				
Emergency Medicine				
Electives 1 (10 Days)				
Brain and Nerve Surgery				
Thoracic Surgery				
Cardiovascular Surgery				
Plastic, Aesthetic and R. Surgery				
Electives 2 (5 Days)				
Radiation Oncology				
Nuclear Medicine				
Medicine and Leadership				
Occupational Health and Workplace Medicine				
Medical Biochemistry				
Medical Genetics				
Medical Microbiology				
Audiology				

B) COMMUNICATION SKILLS

EVALUATION		THOUGHTS
<i>No observation has been made:0 / Very Bad:1 / Bad:2 / Average:3 / Good:4 / Very Good:5</i>		
Patients and relatives of patients	0-1-2-3-4-5	
Faculty Members	0-1-2-3-4-5	
Assistants	0-1-2-3-4-5	
Nurses	0-1-2-3-4-5	
Other Health Personnel	0-1-2-3-4-5	
Friends	0-1-2-3-4-5	

C) PROFESSIONALISM

EVALUATION		THOUGHTS
<i>No observation has been made:0 / Very Bad:1 / Bad:2 / Average:3 / Good:4 / Very Good:5</i>		
To complete with the Clinical Guidelines	0-1-2-3-4-5	
To comply with the Internship Rules	0-1-2-3-4-5	
Conduct patient ethics	0-1-2-3-4-5	
Act in accordance with the dress code	0-1-2-3-4-5	