

Procedures and Principles Regarding Applied and Theoretical Education of Pre-Clinical Period Students (Class I, II and III)

FIRST PART

Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1- The purpose of these Procedures and Principles; To organize the laboratory, entrance to medicine practices (clinical skills, evidence-based medicine, problem-based learning, communication skills, etc.) and theoretical education programs of Gazi University Faculty of Medicine Pre-Clinical Term Students (Class I, II and III) in accordance with the educational goals and learning objectives of the faculty, and to regulate the rules, duties and responsibilities that students must comply with in the preclinical period.

Scope

ARTICLE 2- With these Procedures and Principles; Working principles of Gazi University Faculty of Medicine Pre-Clinical Period Students (Class I, II and III) were arranged.

Basis

ARTICLE 3- These Procedures and Principles; It has been prepared in accordance with Gazi University Associate and Undergraduate Education and Examination Regulations and Gazi University Faculty of Medicine Turkish and English Program Undergraduate Education and Examination Directive, which came into force after being published in the Official Gazette dated September 5, 2017 and numbered 30171.

Definitions

ARTICLE 4- In these Procedures and Principles;

- a) University: Gazi University.
- b) Faculty: Gazi University Faculty of Medicine.
- c) Education Coordinator: Gazi University Faculty of Medicine Education Coordinator.
- d) Term Coordinatorship: It is a board of faculty members appointed by the Dean, consisting of a chairperson and assistants, who organize the training programs of internships, and coordinate between the student, the department and the dean's office.
- e) Integrated System: It is a system that is organized on the basis of coordination among the subjects in the I., II. and III. classes and that the subjects are associated with each other.
- f) Entry to medicine practices: CSE, CS, EBM, CT, PBL etc., which are in the first three classes and are part of the integrated system. These are the courses that are taken as the basis for entering the final (year) exam, which includes education, grade weights according to classes, which are determined by the Board of Coordinators at the beginning of each academic year and approved by the Faculty Board.

SECOND PART

Curriculum and the functioning of the courses

Responsibilities of the Coordinatorship:

ARTICLE 5- (1) Class I, II and III coordinators, through the dean's office, request the current course programs from all departments in the education program, which have been approved by the relevant committees, in April. In order for the academic calendar to be prepared and the training guide to be prepared before the new semester starts, the relevant coordinators prepare the current course schedules and inform the dean's office at the end of May at the latest.

(2) When the education period starts, the coordinator and his/her assistants are introduced to the students in line with the current information, directives and regulations in the education guide.

Responsibilities of the Department:

ARTICLE 6- (1) Departments present up-to-date information introducing the department in the education guide to the relevant Coordinatorship and Dean, until the date determined by the coordinator for the preparation of the education guide, before the new semester starts.

(2) While the departments prepare their curriculum, our faculty makes use of the program competencies, purpose-learning objectives and the content of the National Core Education Program (NCEP). They submit the updates to the relevant coordinator and the Program Development and Evaluation Board for approval, and add to the program content if accepted.

Duties and responsibilities of Pre-Clinical Term Students (Class I, II and III)

ARTICLE 7-

(1) Participates in theoretical and practical courses given by faculty members in the relevant units in line with the academic calendar and programs approved by the relevant committees of the faculty and applied training under the supervision of instructors. Our faculty is responsible for acting in accordance with its directive.

(2) Acts in accordance with the principles and rules of medical professional ethics during practices.

(3) Students are obliged to wear aprons in laboratory, practical and applied courses and laboratory exams and to arrive on time for theoretical lessons and practices.

(4) Additional rules that students must comply with in laboratories are prepared and announced by the relevant Department Head.

(5) Students are obliged to comply with laboratory safety rules in practice laboratories.

Force

ARTICLE 8- These Procedures and Principles; It enters into force as of the date it is accepted by the Faculty Board of Gazi University Faculty of Medicine.

Executive

ARTICLE 9- The Dean of Gazi University Faculty of Medicine executes the provisions of these Procedures and Principles.