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| **COURSE DESCRIPTION FORM** | |
| **Course Code and Name** | **SYB 333 BUDGET AND ACCOUNTING** |
| **Course Semester** | Fall-Spring |
| **Catalog Content** | Basic information about budget and accounting procedures. |
| **Textbook** | Çaldağ, Yurdakul, Ayanoğlu, Yıldız: Genel Muhasebe, 2. Baskı, Gazi Kitabevi, Ankara, 2004. |
| **Supplementary Textbooks** | - |
| **Credit** | 3 |
| **Prerequisites of the Course**  **(Attendance Requirements)** | Attendance Required |
| **Type of the Course** | Elective |
| **Instruction Language** | Turkish |
| **Course Objectives** | Harmonization of accounting and budget |
| **Course Learning Outcomes** | 1. Harmonization of accounting and budget  2. Recognition of the concept of balance sheet  3. Learning the types of value types  4. Recognition of securities  5. Learning budget applications |
| **Instruction Methods** | Formal learning |
| **Weekly Schedule** | Week 1: Definition of accounting and general information  Week 2: Balance Sheet  Week 3: Account Concept and Rules of Operation  Week 4: Accounting methods in accounting  Week 5: Cash and Cash (Cash in Checks and Accounts of Banks)  Week 6: Ready Values (Checks Given and Payment Orders and Other Readings)  Week 7: Securities  Week 8: Midterm Exam  Week 9: Trade Receivables  Week 10: Other Receivables  Week 11: Supporting organizations  Week 12: Budget Concept - Function  Week 13: Budget Application  Week 14: Budget Implementation - Company - Associations  Week 15: Budget - Accounting Relations |
| **Teaching and Learning Methods** | Weekly theoretical course hours  Reading  Internet browsing, library work  Mid Term Exam  Final Exam and Preparation for Final Exam |
| **Assessment Criteria** | |  |  |  | | --- | --- | --- | |  | **Numbers** | **Total Contribution (%)** | | Midterm Exams | 1 | 50 | | Assignment |  |  | | Application |  |  | | Projects |  |  | | Practice |  |  | | Quiz |  |  | | Percent of In-term Studies (%) | 1 | 50 | | Percentage of Final Exam to Total Score (%) | 1 | 50 | | Attendance |  |  | |
| **Workload** | |  |  |  |  | | --- | --- | --- | --- | | **Activity** | **Total Number of Weeks** | **Duration (weekly hour)** | **Total Period Work Load** | | Weekly Theoretical Course Hours | 14 | 3 | 42 | | Weekly Tutorial Hours |  |  |  | | Reading Tasks |  |  |  | | Studies | 4 | 4 | 16 | | Material Design and Implementation |  |  |  | | Report Preparing |  |  |  | | Preparing a Presentation |  |  |  | | Presentations |  |  |  | | Midterm Exam and Preparation for Midterm Exam | 3 | 3 | 9 | | Final Exam and Preparation for Final Exam | 3 | 3 | 9 | | Other (should be emphasized) | 1 | 5 | 5 | | Total Workload |  |  | 81 | | Total Workload / 25 |  |  | 3,24 | | Course Credit (ECTS) |  |  | 3 | |
| **Contribution Level Between Course Learning Outcomes and Program Outcomes** | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | No | Program Outcomes | 1 | 2 | 3 | 4 | 5 | | 1 | CO 1 |  |  |  | X |  | | 2 | CO 2 |  |  |  | X |  | | 3 | CO 3 |  |  | X |  |  | | 4 | CO 4 |  | X |  |  |  | | 5 | CO 5 |  |  |  | X |  | | 6 | CO 6 |  |  |  | X |  | | 7 | CO 7 | X |  |  |  |  | | 8 | CO 8 |  |  |  |  | X | | 9 | CO 9 | X |  |  |  |  | | 10 | CO 10 |  |  |  |  | X | | 11 | CO 11 |  |  | X |  |  | | 12 | CO 12 |  |  |  | X |  | | 13 | CO 13 |  |  |  | X |  | | 14 | CO 14 |  |  |  | X |  | | 15 | CO 15 | X |  |  |  |  | | 16 | CO 16 |  | X |  |  |  | | 17 | CO17 |  |  |  | X |  | | 18 | CO18 | X |  |  |  |  | | 19 | CO19 |  |  |  |  | X | | 20 | CO20 | X |  |  |  |  | | 21 | CO 21 |  |  | X |  |  | | 22 | CO 22 |  | X |  |  |  | |
| **The Course’s Lecturer(s) and Contact Informations** | Faculty Members |